

# State Aid To Public Libraries

## Minimum Requirements

1. Comply with Municipal Appropriation Requirement in current year  
*[MGL c. 78, s. 19A]*
2. Comply with Minimum Standards in prior year *[MGL c. 78, s. 19B (1-6)]*
  - a. Open to all residents of the Commonwealth *[605 CMR 4.01 (1)]*
  - b. Make no charge for normal library services *[605 CMR 4.01 (2)]*
  - c. Be kept open a minimum number of hours per week  
*[605 CMR 4.01 (3)]*
  - d. Employ trained library personnel *[605 CMR 4.01 (4)]*
  - e. Expend a reasonable portion of the library's total budget on library materials *[605 CMR 4.01(5)]*
  - f. Lend books to other [certified] libraries in the Commonwealth and extend privileges to holders of cards issued by other [certified] public libraries in the Commonwealth on a reciprocal basis  
*[605 CMR 4.01 (6)]*
3. Submit State Aid to Public Libraries application and Annual Report Information Survey  
*[MGL c.78, s. 19B(7); 605 CMR 4.01(7) and 4.02]*
4. Apply for and receive state certification for Library Director: either certificate of professional librarianship or certificate of subprofessional librarianship *[MGL c.78, s.22-31; 605 CMR 3.01 - 3.06]*

### Massachusetts Board of Library Commissioners

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